



Board Meeting Minutes

Date: 11 June 2026

Location: Sport Wales National Centre

Time: 6:00pm

1. Welcome and Apologies

Apologies:

Sophie Hancocks, Andrew Thomas, Steve Eades, Adam Palfrey, Claire Lane

Present:

Owen Rodgers, Claire Biddle, Aled Howell, Sara Moore, Achille Versaevel, Susie Osborne, Chelsea Quickfall, Nathan Thomas, Chris Alderton, Dennis Brommage, Megan Powell-Williams

2. Declarations of Interest

A declaration was noted in relation to the transgender policy due to a potential conflict linked to Megan's day-job responsibilities. It was agreed this should be recorded in the minutes and that Megan is unable to discuss on this matter.

3. Previous Minutes and Matters Arising

The previous actions were reviewed.

The strategic plan has been launched and has been shared with members. The governance improvement plan will be re circulated by email.

The recruitment process for the Finance Director role is ongoing. Applications have been received and interviews will be arranged. Andrew continues to support the organisation and mentor CQ.

The implementation of the Cloud Athlete system was noted as ongoing.

The Board noted the successful launch of the new Strategic Plan and received updates on governance, finance and organisational development.

The team for the Commonwealth Championships in India was confirmed.

The new membership platform transition was approved, with member communications commencing on 15 June and platform transfer scheduled for 13 July. The platform name TTW Hwb was agreed.

The proposed Subject Access Request (SAR/DSAR) Policy was approved in principle, subject to a final review of terminology and associated privacy documentation.

The Transgender Policy was approved, subject to minor wording amendments and a final review against Sport Wales guidance.

The Board endorsed plans to simplify the performance pathway structure from September, creating clearer performance, national and development squad opportunities.

Progress on club development, coach education, participation programmes and partnership work across Wales was noted.

The Board reviewed proposals for hosting future Para Championships and agreed that further work was needed on project management, budgeting and risk assessment before committing the organisation financially.

The organisation's strong financial position was noted, alongside plans to introduce quarterly financial reporting and longer-term financial planning.

Key Actions

Directors to confirm they have read the Sport Wales Conditions of Investment.

Continue recruitment for Safeguarding Lead

Review and confirm appropriate SAR/DSAR terminology.

Confirm ICO membership status and seek support if required.

Obtain legal advice on the Privacy Policy and SAR documentation.

Publish approved policies on the website following final checks.

Complete an Equality Impact Assessment relating to the performance pathway changes.

Finalise project management arrangements, budget and risk assessment for the proposed Para Championships.

Continue quarterly financial reporting and develop a three-year financial plan.