



Board Meeting Minutes

Date: 13th August 2026

Location: Sport Wales National Centre

Time: 6:00pm

1. Welcome and Apologies

Present:

Nicki Arthur (Chair), Owen Rodgers (CEO), Megan Powell-Williams, Achille Versaevel
Sara Moore, Chris Alderton, Claire Lane, Chelsea Quickfall, Nathan Thomas
Adam Palfrey, Laura Doughty, Steve Eades

Apologies:

Dennis Bromage, Claire Biddle, Sarah Palmer, Wendy Keepin

2. Declarations of Interest

No declarations of interest were received.

3. Actions from Previous Meeting

The Board reviewed the outstanding actions from the June meeting.

Updates:

- Directors confirmed they had read the Conditions of Investment.
- Safeguarding Lead recruitment completed.
- ICO membership confirmed.
- Equality Impact Assessment remains ongoing.
- Work on DSAR terminology and Privacy Policy remains in progress.
- Para Championships project management and risk planning discussed under the relevant agenda item.

Key Decisions

The Board approved the revised Privacy Policy following updates and benchmarking against other governing body policies.

Plans for the 2027 World Para Event were endorsed, including the establishment of a dedicated Organising Committee and continued development of risk management arrangements.

The Board agreed that diversity and inclusion reporting metrics should be reviewed to better reflect ambitions around proportional representation and participation growth.

The Board supported the proposed staff restructuring, including regional development and performance role changes.

The revised 2026-27 Budget was approved. The Board also approved updates to the Finance Handbook, noted a forecast year-end surplus, and received an update on VAT considerations.

The Board agreed to further explore opportunities for the development of the organisation's charitable structure, including trustee recruitment and governance arrangements.

A Board and staff development session was approved for the autumn.

Megan Powell-Williams was reappointed for a further three-year term, and the Board also agreed to continue the appointment of Dennis Bromage, subject to acceptance.

Key Updates

Welsh Government funding and a provisional reserve allocation were confirmed to support planning for the 2027 World Para Event.

Capital investment funding of £15,201 was secured to support the purchase of approximately 50 tables across clubs, schools, leisure centres and community settings.

Communications activity continued to deliver significant growth in social media reach and engagement.

Financial performance remained strong, with healthy cash reserves and the organisation remaining on track to achieve a positive year-end financial position

Key Actions

Finalise the DSAR terminology review.

Complete the Equality Impact Assessment work.

Establish the Para Championships Organising Committee.

Establish a Para Championships Commercial Committee to support sponsorship and income generation.

Continue providing regular Para Championships progress updates to the Board.

Obtain further VAT guidance relating to competition invoicing arrangements.

Arrange a Board and staff development session.