



TABLE TENNIS WALES

Minutes of TTW Board Meeting Sophia Gardens 27th July 2023

Present- Nicki Arthur (NA), Owen Rodgers (OR), Andrew Thomas (AT), Alison Woodward (AW), Ben Rose (BR), Megan Powell- Williams (MPW) Dennis Bromage (DB) and Aled Rhys-Howell (ARH).

Apologies – Susie Osborne (SO)

Check In – New to the agenda, check in to see how people are feeling.

Action Points – NA confirmed that there was 5 outstanding action points from the previous meeting: Actions 1, 3, 4, 6 and 8, all other action points have been completed.

Declarations of Interest – NA confirmed that she had received no declarations of interest.

Safeguard Update – OW walked through safeguarding update, concerns are being raised by Martyn Dew that we have not had an Safeguarding issues reported.

CEO Update –

Byelaws

Byelaws are complete and have been shared several times with the members. They start on the 1st of Aug.

Capital Grant

We have submitted a grant application form for additional equipment to support clubs and partners. We have asked for 38K. We are waiting for an outcome.

Nine Junior Focus Clubs

Everything is progressing well with the nine clubs, and we are developing plans for each club based on their current resources and how many children they already have in the club.

We won't be able to financially support the clubs in this financial year. We will allocate a small budget in 2023-24.

Via the capital grant the kit bags have been distributed to the clubs. We have also distributed the bags to other clubs and organisations (current list attached). The bags have created quite a bit of interest through our social media.

In Sept we will discuss with regional officers how we can encourage more girls to start playing by offering girls only sessions.



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Sport Wales

OR has updated the following documents for Sport Wales.

Action Plan - Governance Improvement Plan – Work programme and Progress and Accountability Form

Performance/Development Competition Plan (copy in Teams)

We are developing a new competition plan which will see an increase in the number of competitions across the whole of Wales. The Regional Officers will play a vital role in how this plan is delivered.

Action 1: OR provide details of where we expected to be at the time.

Cardiff and District League

The Cardiff and District League session in Sport Wales have lower numbers and we are continuing to market this session. On average 15 children attend each week.

Racquets Day

Working with Squash and Badminton we delivered an initial day in Sport Wales on the 15th of July.

Next step is to deliver session across Wales.

Para Event

20 players attended which was a good outcome for the first year. It was great publicity for the college who are a big supporter of TTW. TTW gained social media activity and it also helps us to develop our relationship with Para GB TT and DSW

Food and Fun

During the sessions we will try to encourage the children to keep playing in one of our clubs

The plan is to deliver these Food and Fun sessions and encourage the children to join a club.

We need to gauge how the sessions go and from Sept we will collate the number of children who joined a club. This will indicate if the Food and Fun sessions were a success.

We won't be able to duplicate the free cost of the Food and Fun sessions in the clubs as all of the clubs charge.

Cardiff Junior Development

We are working closely with the Cardiff League to make sure this session is well attended.

Numbers for the Thursday night session have not increased. We have marketing poster going out every week and we will continue to encourage children to attend the session.

We will starting a new junior session in Cardiff Uni (Talybont) on the second week of Sept. Working closely with Uni we hope this will be well attended.

We are currently talking with Cardiff League and the Mackintosh club to discuss if we could establish a junior session in Mackintosh. This is a great facility and location in the City Road/Roath area.

Communication -



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OW gave an update on how our media is performing.

Board induction Training -

Training will commence on the following dates.

Workshop dates: (All workshops will run from 5:30pm for 90minutes until 7pm).

- *Workshop 1: Monday 31st July, repeated on Wednesday 2nd August 2023.*
- *Workshop 2: Monday 4th September, repeated on Tuesday 5th September 2023.*
- *Workshop 3: Tuesday 3rd October, repeated on Wednesday 4th October 2023.*
- *Workshop 4: Tuesday 7th November, repeated on Thursday 9th November 2023.*
- *Workshop 5: Monday 4th December, repeated on Tuesday 5th December 2023.*

Action 2: OR to update the training database.

Financial Update – AT and OR update the board on financials, we remain in a deficit position, both OW and the team are looking at opportunities to reduce costs where appropriate.

This financial year's projections see us with a £16k deficient.

Action 3: OR to prepare one pager for year-on-year expenditure for the board.

Board Recruitment – NA/MPW/DB to undertake interviews for two more Elected Directors on the 14th August.

Board emphasised the need for a Commercial Director

Action 4: NA/OR to review the job description and advertise the role.

Governance and Leadership Framework (GLF) – NA updated the board that we still had some outstanding actions, which are now held on the risk register.

Action 5: NA to re-schedule Governance Meeting to quarterly.

AGM

Date needs to be diarised.

Action 6: NA/OR to organise date.

Commercial Sub-Group -

The board discussed options for commercial arrangements as it was viewed that we were in a good position to look at sponsorships.

Action 7: NA to re-instate commercial sub-group.

AOB –

DB raised the question about TTW charity status.

Action 8: OR to investigate and report back to the board.

Meeting Close.



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