



TABLE TENNIS WALES

Minutes of TTW Board Meeting 26th Jan 2023 via “Teams”

Present- Nicki Arthur (NA), Owen Rodgers (OR), Andrew Thomas (AT), Steve Heydon (SH), Ben Rose (BR), and Susie Osborne (SO).

Apologies – Alison Woodward (AW) and Dennis Bromage (DB).

Action Points – NA confirmed that the action points from the previous meeting had been completed.

Declarations of Interest – NA confirmed that he had received no declarations of interest.

Safeguard Update – OR walked through the latest safeguarding update and informed us that our Safeguarding Officer has resigned from the post. A meeting is proposed to review recruitment and next steps with NA, OR, AW, SH and AT.

Training is planned for February which Dave will still host and March and May, OW will liaise with Sports Wales for interim support.

Action 1: OR to update progress at the next board meeting, however, will keep the board informed via e-mail on next steps.

Financial Update – AT and OR update the board on financials, the transition to our new accountants is mid-way, in this process we have found that our bookkeeping is weak and somewhat unreliable our overall financial position is accurate. The deadline for submitting our accounts is March and we feel confident that we will hit that.

Action 2: AT and OR to give the board an on-going update of the situation.

Sports Wales Funding – SO gave the board an update on Sports Wales funding for TTW over the next 3 years. OR/AT/NA met with Sports Wales re: Finance capability, the meeting went well, there were some actions following the discussion which will be added to our risk register.

Action 3: NA and SO to meet to walk through required gateways to receive the proposed increase in funding.

CEO's Update – OR ran through the CEO's update, which included Strategic Development, HR update, new starters, Operational Issues, Additional Funding, Development Team, Performance, Events and Partnerships.

Strategy – Strategy needs to feed into our funding and development, so it was agreed that the staff and board would meet to review, to establish future plans and aspirations.



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Table Tennis Association of Wales Ltd

Cymdeithas Tennis Bwrdd Cymru Cyf

Action 4: OR/NA to organise session with facilitator.

Board Recruitment – OR/NA updated the board on the recruitment packs, adverts should be out in FEB AW to take final review.

Positions include: Company Secretary, Leagues and Competitions, Commercial and Communications.

Communications – NA/OR updated that they are seeking media channels to utilise the newly developed Commonwealth Games video to potential widen the appeal of Table Tennis in Wales.

The next newsletter is being developed.

Action 5: Board, any newsworthy stories please send to OR.

Byelaws – OW and Simon Oyler are putting the final comments together and will then circulate to the members for comments.

OW to circulate the completed Byelaws to the Board.

Governance and Leadership Framework (GLF) – NA updated the board that the working group was now back in operation they had met the previous week and some of the amber status have moved to green.

Action 6: NA to ensure the GLF is a standing agenda item.

Risk Register – OR/NA have met and updated the risk register.

Action 7: Board need to check that they are comfortable with their actions and review existing risks and add to them if they see any gaps.

NA to ensure that this is a standing agenda item.

GAP – BR gave an update on where we are with the 2023 Plan, which is:

February – launch GAP with national Panel Meeting involving the existing representatives from across Growth, Competitions and Leagues Management.

March – Hold regional forums across east, West and North to introduce new officers and engage clubs in the GAP process.

April – Hold Competitions and Leagues meeting to plan ahead for 2023/24.

Meeting close.

