

TTW WHISTLE BLOWING POLICY

Document History

Version	Summary of Changes	Document Status	Date
1.0		Live	22 nd April 2020
1.1	Amended text and language used	Live	2 nd March 2021
1.2	Reviewed document and added document history. Also added acceptance and adoption text at end of document.	Live	1 st November 2021

Monitoring and Review

The policy will be annually monitored and a full policy review will take place every three years. A policy review may also be conducted in response to any of the following occurrences:

- Changes in legislation or guidance
- Changes in governance of the sport
- Changes in the nature or size of Table Tennis Wales
- A procedural review taking place following a significant case

Table Tennis Wales are committed to maintaining a culture where it is safe, and acceptable, for all those involved in our game to raise concerns about unacceptable practice and misconduct.

It is recognised that any individual may be the first to recognise that something is wrong, and that they may not feel able to express their concerns out of a belief that this would be disloyal to colleagues, or for fear of harassment, victimisation or disadvantage.

These feelings, however natural, must never result in a child or adult continuing to be unnecessarily put at risk. Remember, it is often these individuals who are targeted. The vulnerable rely on adults, their peers and senior leaders to safeguard their welfare. Those involved in our sport must acknowledge their individual responsibilities to bring matters of concern to the attention of the relevant people and/or agencies. Although this can be difficult, it is particularly important where the welfare of the vulnerable may be at risk.

Table Tennis Wales assures all involved in table tennis, that they will be treated fairly and that all concerns will be properly considered. In cases where suspicions prove to be unfounded, no action will be taken against those who report suspicions/allegations, provided they acted in good faith and without malicious intent. The Public Interest Disclosure Act 1998 protects whistle blowers from victimisation, discipline or dismissal, where they raise genuine concerns of misconduct or malpractice.

Table Tennis Wales, your National Safeguarding Officer, Regional Safeguarding Officers, League Safeguarding Officer and Club Safeguarding Officer have a responsibility to protect all those identifying issues within table tennis. Should an individual make an allegation/referral in good faith, no action shall be taken should the concern prove to be unfounded.

There are many reasons why people may be afraid or anxious about 'blowing the whistle' on activities or behaviours that are inappropriate, poor practice or even damaging. Table Tennis Wales actively encourages everyone within its structure to identify and report such instances, whatever the level within the organisation.

Everyone has responsibility for raising concerns about unacceptable practice or behaviour:

- To prevent the problem worsening or widening.
- To protect or reduce risk to others.
- To prevent becoming implicated themselves.

Should an individual report an incident or concern, all referrals will be treated in confidence and they can expect to be kept up to date regarding the investigation of their concern on a regular basis.

During the process of investigating the matter, every effort will be made to keep the identity of those raising the concern unknown, except to the minimum number of individuals practicable. It should be remembered however, that the welfare of children is paramount (Children's Act 1989) and that if absolutely necessary, disclosure of details will be made – but not before the individuals involved are fully briefed in advance.

It is the responsibility of everyone within the Table Tennis Wales structure to report any information that indicates there is a risk to children or adults at risk. Failure to do so would raise questions regarding the individual's integrity and honesty and may lead to disciplinary procedures.

There is no directive regarding where concerns must be directed. It is recognised that concerns may be at any level and as such individuals should consider the following options

- **If anyone has any safeguarding concerns relating to the work/activities of the Safeguarding team they should report them to the National Safeguarding Officer.**
- **Any safeguarding concerns relating to the work/activities of the National Safeguarding Officer should be reported to the Table Tennis Wales Chief Executive Officer or Chair.**
- **Any welfare concerns relating to the work/activities of the Chief Executive Officer should be reported to the National Safeguarding Officer.**
- **Any welfare concerns relating to the work/activities of the Chair or any Board Directors should be reported to the National Safeguarding Officer.**

The contact details for the National Safeguarding Officer are on the Table Tennis Wales website www.tabletennis.wales or you can email: safeguarding@tabletennis.wales

In addition, advice and guidance can be obtained elsewhere, including additional reporting mechanisms...

NSPCC Welsh Child Protection in Sport Unit Laura.Whapham@NSPCC.org.uk 02920 334975 or 07766 802832

NSPCC Child Protection in Sport Unit national <https://thecpsu.org.uk/> 0800 1111

Public Concern at Work on 020 7404 6609 or whistle@pcaw.org.uk

Remember, if you are reading this policy and considering making a report, doing nothing should never be an option.

Important:

Please copy and paste the following text into an email, and send it to: development@tabletennis.wales

I confirm that I have read, understand and fully adopt the TTW Whistle Blowing Policy.