



## Minutes of TTW Board Meeting 8<sup>th</sup> July 2021 via “Teams”

**Present-** Nicki Arthur (NA), Rhian Pearce (RP), Steve Heydon (SH), Ben Rose (BR), Ben Stirling (BS), Neil OConnell (NOC), Dennis Bromage (DB), Mostyn Lewis (ML), Peter Francis (PF).

**Apologies** –Susie Osbourne (SO)

NA opened the meeting welcomed everyone present.

**Action Points** – The Board reviewed the action points from the previous meeting. These were;

A.P.7 BS and BR to meet re grassroots to performance (carried over from previous meeting)

A.P.1 Directors yet to submit Effective Boards Questionnaire to do so.

A.P.2 NA/RP to circulate Strategic Priorities, all Directors to comment

A.P.3 BR to circulate script for video launch of GAP, Directors to submit suggestions for characters.

A.P.4 BR to speak with KA regarding cost and evaluation of GAP

A.P.5 RP to circulate costs involved with GAP to Directors

A.P.6 RP to circulate Draft Budget to Directors following meeting of Finance sub committee

A.P.7 Directors to submit comments on Selection Policies by email to RP

The Board was satisfied that all actions were completed or being progressed (A.P.1 carried over to next meeting).

**Declaration of Interest-** none received

**Where next as a Board-** NA reported on a recent meeting with Sport Wales (SW) she had attended with RP. SW has offered support to complete our strategy. BS offered to form a working group to progress the strategy, and this was agreed by the board.

A.P.1 BS to email directors re Strategy Working Group

The meeting discussed a Skills Audit and agreed to perform a Skills Audit following completion of the Strategy.

**Membership** – RP had previously circulated the budget implications of the membership proposal. £20 first year membership was suggested, and BR informed the meeting that the budget projection is the minimum expected and could well be more. SH questioned the club affiliation fee. RP reported that TTW could be £13k in the red on the projections. DB informed the meeting that TTW should simplify the membership offering and retain fees at the same level. The Board decided as



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follows – year 1 competition membership £20, club affiliation, coach licence free in year 1, SH asked that we do not commit to second year figures and this was agreed.

ML outlined the work and progress to date of the Governance Sub Committee (Richard Thom, NA, ML,RP, SH,NOC). The sub committee is examining TTWs performance against the 7 Principles of the Governance and Leadership Framework, rating each area on a red, amber or green basis, and producing an action plan. When the action plan has been implemented, it will demonstrate TTWs adherence to the 7 Principles. Next meeting will be 22<sup>nd</sup> July.

NA thanked the group and particularly Richard Thom, for their work.

A.P.2 ML to circulate updated Governance Framework.

NOC reported that the Governance Handbook was nearing completion. The meeting discussed the contents as the Handbook is to be both inward and outward facing. The meeting decided that TTW specific financial procedures would sit separately.

The meeting discussed the Complaints Procedure and Vexacious Complaints Policy, both of which had been previously circulated. RP informed the meeting that the new policies were an improvement in that they both utilise independent panels and arbitration. The meeting decided to adopt both, and that they be included in the Governance Handbook.

A.P.3 RP to update new Complaint Policy and Vexacious Complaints Policy on TTW Website.

**Directors Updates** – As circulated.

**Game Advisory Panel (GAP)** – BR had previously circulated a terms of reference (ToR) and plan for the panel. The meeting agreed the ToR and plan for the GAP

**Matters Arising** –There were no matters arising.

**AOB** – The meeting discussed the position regarding re writing the Articles of Association. PF informed the meeting that the next meeting has been arranged and he can chair if required. NA reported that Amanda Bennett is available for consultation. The meeting discussed membership and agreed that RP prepare a paper on the subject

A.P.4 RP to write a paper on membership

A 3<sup>rd</sup> session with David was agreed by the Board (date to be confirmed).

