



TABLE TENNIS WALES

Minutes of TTW Board Meeting 18th March 2021 via “Teams”

Present- Nicki Arthur (NA), Rhian Pearce (RP), Catherine Jones (CJ), Steve Heydon (SH), Ben Rose (BR), Ben Stirling (BS), Neil OConnell (NOC), Dennis Bromage (DB), Mostyn Lewis (ML).

Apologies – Karlijn Asveld (KA), Peter Francis (PF), Susie Osbourne (SO)

NA opened the meeting welcomed everyone present.

Sam (Lloyd Bell Partnership) gave the Board a presentation of an overview of the Communications Projects currently being undertaken on behalf of TTW. She left prior to the commencement of the board meeting.

Ben Rose updated the Board on the development of the Community Council. The views of elected Board members will be an important part of this development. Ideas for the progress of the council will go out for consultation to the wider table tennis community.

SH queried the position re the Lloyd Bell contract (end dates etc), and coms following the expiration of the contract

NA replied that Sam has completed the bulk of the work needed (website social media), and will liaise re cost of reduced hours following the current contract. RP added that Matt will be trained to fulfil part of the current work, however Lloyd Bell may still be required for the more technical work. The Board acknowledged the benefit of the work carried out by Lloyd Bell.

A.P.1 NA/RP Coms plan following expiration of Lloyd Bell contract

Action Points – The Board reviewed the action points from the previous meeting. These were;

A.P. 2 – PF/RP to meet with Matt Davies (Equality planning data collection, and action plan)

A.P. 3 – RP to circulate Risk Register, all directors to feedback on risks and mitigation by 28/01/2021

A.P. 4 – NOC to send RP list of voting members and their clubs/leagues.

A.P. 5 – SO to obtain guidance on Governance and Leadership Framework.

A.P.6 – NOC to email voting members asking for them to request a General Meeting in writing as per articles.

A.P. 7 – All directors to read Strategy and report views on 2021 to NA.

A.P.8 – Include Anti doping in the agenda on the performance updates monthly/bi weekly (RP/BS).

A.P. 9 – NA/RP/BR to meet and consider composition of Board and report back.

A.P. 10 – NA to convene a meeting prior to a General Meeting



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The Board was satisfied that all actions were completed or being progressed.

Declaration of Interest- none received

Risk Register – RP shared the Risk Register with the meeting

Causes for concern (red sections) safeguarding during lockdown, EVC remains red although with a different narrative around re bidding etc, losing members during Covid had been red however mitigation work has been carried out to reduce this risk by Lloyd Bell and Simon Oyler (Development). The Board agreed that Governance should remain on the risk register as amber. BS queried how we should demonstrate this progress. NA replied that there were points in the GLF that if followed would demonstrate progress. ML and SH were working on the GLF 7 principles.

A.P.2 RP to update Risk Register

A.P.3 ML/SH to update Governance Action Plan (7 Principles)

NA spoke of the effective boards questionnaire that would shine a light on the work of the Board.

A.P.4 NA to progress “Effective Boards” questionnaire

BS stated that part of this work is learning from the recent EGM. The Board agreed.

A.P.5 All directors to document learning from EGM.

NA reported that the Welsh Sports Association have agreed to work with TTW on redrafting the articles. RP and PF have volunteered with DB and ML able to assist if required. Legal advice from Loosmores (solicitors) will be taken. Terms of Reference will be written for the group.

Anti Doping – RP reported that she was working with BS and SH developing a training program which is at a very early stage. SJ has undertaken the “clean sport advisor” course. Next stage is a calendar of training and communicating that recreational drugs are now encompassed by the UKAD framework.

A.P.6 SH and SJ to meet re Antidoping

RP and BS will pick it up from an operational standpoint following the above action. BS reported that our nutritional advisor (James), works on this agenda for the English Football Association, and would be a useful point of contact. Around how they frame this, and communicate to their players

Performance – BS updated the Board on performance. He thanked the Board for agreeing the funding for strength and conditioning support which is working well. He is working with the coaches on a “what it takes to win model”, and what good looks like from a Welsh perspective. This will be shared with the Board when completed. All top end sports have a document which defines good. We are amalgamating the different services we have. Every athlete in the performance pathway has an IDP. Physical performance testing is taking place and athletes are starting to take accountability. Lack of competition is allowing us time to refine our coaching practises. I will be meeting BR to discuss integration from participation to performance player.



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A.P.7 BS and BR to meet re grassroots to performance

BS reported on the BTTF, GB structure and the funding becoming available from UK Sport. The Board discussed the issues raised by the previously circulated documentation and information. The Board felt that there were some concerns around this, as had other home nations. RP attending a meeting to progress this with the home nations tomorrow.

A.P.8 RP to Report Concerns re New GB structure to TTE. (short deadline and Chair approving vote)

Finance Update – RP shared the latest budget position with the Board. It would appear that there is an underspend which has been ring fenced to projects. RP explained the various budget lines, and enquiries around changes to our insurance with a new policy. NA reported that we need to plan financially for next year, so any funding requests need to be put forward. BR confirmed how requests could be submitted and the deadline. RP reported on the success of the TT on the Go packs with partners and the revenue raised (£10k estimate).

A.P.9 All directors with budget requests to submit to RP

Matters Arising - none

AOB - DB reported that leisure facilities in Swansea may reopen end of April, but with same restrictions. RP reported that 22 April would be the next announcement. NA informed the Board of the next set of meetings and thanked everyone for their work.

