

TTW TRANSPORTATION

Table Tennis Wales are committed to ensure all staff and volunteers are aware of safety measures to minimise risk, if they need to transport children.

It is not the responsibility of staff or volunteers to transport or arrange transport, for children to and from training or matches. Table Tennis Wales recognises that there are some circumstances where it is unavoidable if a child is to participate in the required training or competition, and if all alternatives have been exhausted, recommends that the following is put on place:

- Ensure anyone providing transport to Children or Adults at Risk, on behalf of the affiliated Club or League, Region or National Governing Body, has a DBS check.
- Check that they have appropriate insurance.
- Talk to the children's parents/carers and get their written agreement to the arrangements.
- Ensure the driver has a point of contact and mobile phone, should they break down.
- Ensure the appropriate Safeguarding Officer is aware of the transport arrangements.
- Avoid having one child alone with the driver, either by having another adult present, or ensuring children are transported in groups, with central pick up and drop off points.
- Children should be sat in the back of the vehicle.
- Always use seat belts and booster seats as required by law.

For further guidance please visit; www.roadsafety.gov.uk

It is accepted that circumstances may arise in the event of an emergency, where an unaccompanied adult may need to transport an unaccompanied child. In such circumstances, the appropriate Safeguarding Officer should be informed as soon as practically possible and in their absence, the National Safeguarding Officer should be informed.

The contact details for the National Safeguarding Officer are on the Table Tennis Wales website <https://ttwebsite.co.uk/safeguarding/> or you can email: safeguarding@tabletennis.wales