

# Table Tennis Wales

## Tenis Bwrdd Cymru

Affiliated to The International Table Tennis Federation and  
The European Table Tennis Union



*Table Tennis Wales is a trading name of The Table Tennis Association of Wales Ltd. Registered office: Glanrhyd, Ebbw View, Beaufort, Ebbw Vale NP23 5NU Company registration number 4779322*

### **International Affiliation**

The company shall be affiliated to the International Table Tennis Federation and The European Table Tennis Union.

### **Definitions**

**TTW** Table Tennis Association of Wales Limited – trading as Table Tennis Wales (TTW)

**Board** The Board of Directors of TTW

**Affiliate** A person born or residing within Wales whose affiliation fee has been received and accepted for the current season or who has otherwise been accepted as a community club affiliate

#### **Cadet**

A person under 15 years of age at 1st January of the year in question

#### **Junior**

A person under 18 years of age at 1st January of the year in question

#### **Veteran**

A person achieving the age of 40 years at 1st January of the year in question

#### **County Association**

An association set up under the provisions of these byelaws and having jurisdiction over a County as defined by these byelaws

#### **Good Standing**

Official recognition by TTW

#### **Local League**

Any organisation or association which runs a competition between teams from clubs in a particular locality with a minimum of 15 full paying adult affiliated players

#### **Season**

The period commencing the day after completion of a TTW General Meeting and ending on the day when the next Annual General Meeting is completed

#### **Voting Community Club**

A properly constituted club with a proven membership of in excess of 15 full paying adult members where all members are affiliated to TTW based in an adequate venue, with a regular booking using at least 4 tables. The club must have a junior coaching programme operated by qualified TTW coaches

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### **Affiliated Body**

Any Local League, County Association or Community Club or any other body accepted by the Board as affiliated to the Association

### **Member**

Those persons accepted by the Board and duly registered as voting members of the Association

### **Secretary**

Means the Company Secretary of TTW

### **Officer**

Means any Board member or any official appointed by the Board

### **Affiliation**

1. *Eligibility:* The normal route of affiliation shall be via the Local League or Club but an individual may also be accepted into affiliation as a direct affiliate
2. The method of affiliation and eligibility shall be that decided by the Board, forms and fees to be submitted to the Secretary, no later than 31st October, after which a levy may be imposed by the Board
3. Every Affiliate or Affiliated Body shall be deemed to remain affiliated until any affiliation fees due to TTW are unpaid on the 31st October in any season or until renewal of affiliation is refused by the Board
4. Affiliation will terminate automatically on conviction of or caution for an offence under the Sexual Offences Act 2003 (as amended if applicable). An individual (whether or not previously affiliated) who has been so convicted or cautioned may not affiliate or re-affiliate without first declaring full details to the Board and obtaining its prior written consent

### **Affiliation Fees**

1. The affiliation fee(s) shall be set from time to time by the Board of Directors
2. There shall be a zero affiliation fee available for all members junior or senior who play only for recreation and do not play in TTW recognised leagues or competitions. To play in such competitions (other than Dragon) they must pay the full affiliation fee. The board may from time to time set new (or vary) membership classes at such fees and on such terms as it sees fit

### **Licence**

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1. A player wishing to participate in any TTW organised or approved event as specified by the Board shall take out a competitive player's Licence before the commencement of his/her first approved event

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2. The period of the Licence shall be decided by the Board
3. The cost of the Licence shall be decided by the Board
4. A player wishing to take out a Licence after 1st January but before the AGM will pay 50% of the fee for the current year
5. Juniors may purchase single Tournament Licence at a level set by the Board
6. Unless otherwise directed Tournament Organisers seeking TTW approval for their events will only permit Licence holders to play
7. The responsibility for purchasing a Licence shall rest with the individual player
8. The player shall purchase the Licence from the Licence fee administrator
9. TTW will issue each Licenced player with a licence number

### **Voting Membership**

The following shall be eligible for legal voting membership of TTW:

1. One person nominated by each recognised Local League
2. One person nominated by each recognised County Association
3. One person nominated by each Voting Community Club
4. Should a Local League have more than 75 full paying adult affiliates then such Local League shall be entitled to nominate two members
5. All Members must also be Affiliates. Should any member be overdue for his or her affiliation fee or should the body which nominated him or her be so overdue for its affiliation fees then their right to vote shall be suspended until such fees are paid
6. Should such fees be outstanding for more than 12 months the Board shall have the right to exclude such Member from membership

### **Appointed Officials**

1. The Board shall have the power to appoint and dismiss at its discretion the following who shall in turn have the power to appoint and dismiss such assistants as they require subject to ongoing ratification by the Board: Chair National Competitions Committee who shall have full responsibility for the organisation and running of such tournaments as the Board shall direct shall take place within any guidelines set down by the Board
2. Team Championship of Wales Officer who shall have full responsibility for the organisation and running of the Team Championship within any guidelines set down by the Board

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3. Coach Education Officer who shall have full responsibility for the organisation, development and education of coaches within any guidelines set down by the Board
4. Umpires Officer who shall have full responsibility for the organisation, development and education of umpires within any guidelines set down by the Board
5. Any other officials from time to time required by the Board including Volunteer Manager, Communications Officer and any others as may be deemed appropriate

### **Selection Committee**

1. Selection of National Teams and Squads shall be the responsibility of the National Selection Committee comprising the Chairman of the Board, The National Coach and the Chairman's three nominees
2. Members of the Selection Committee cannot be involved in decisions affecting them being chosen to play in any International representative events
3. Members of the Selection committee cannot be involved in the selection of members of their immediate family
4. Selection appeals shall dealt with as set out in TTW Governance Handbook

### **Local Leagues and Community Clubs**

1. Each Local League will submit a list of its Officers, a list of registered players or other affiliates and their paid affiliation fees to the Secretary by 31 October each season
2. Each Club and County Association will submit a list of its Officers, a list of its members and their affiliation fees where applicable to the Secretary by 31st October each season
3. Every County Association, Local League or club shall on demand supply to the Secretary or other Officer of TTW the last known address of any of its members
- 4.

### **Regulations**

1. The Board shall have the power to make regulations to cover Team Championship of Wales (and levy fines), international contacts, regulation dress and badges, general policies, procedures, codes and such other matters not specifically dealt with in these byelaws as the Board shall think fit (see TTW Handbooks all of which shall be binding on affiliates & Members)
2. A regulation shall come into force with effect from such day as the body making it shall specify not earlier than the day following the meeting at which it was first made or approved

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3. The maximum fines which the Board may levy for breaches of regulations relating to the Team Championship of Wales or in relation to any other matters shall be set and be subject to review by the Board of Directors

### **Paid Appointments**

1. No person holding a paid appointment shall be an honorary officer of TTW nor a voting Member
2. Paid employees of TTW may attend Board and other meetings at the request or discretion of the Chairman of the Board

### **County Administration**

#### *County Boundaries*

1. For the purposes of this Rule the word 'County' shall indicate that Wales shall be divided into areas
2. The alteration, creation or abolition of a County administrative area may only be effected by a resolution of the Board
3. There shall be Counties of Clwyd, Conwy, Dyfed, Glamorgan, Gwent and Powys

#### *Formation of County Association*

4. Where two or more Local Leagues in any County agree a County Association shall be set up for that County

#### *Local League/Community Club Affiliation*

5. Every Local League may affiliate to a County Association if a County Association exists
6. A Local League shall affiliate to one County Association only, and shall not transfer or be required to transfer its affiliation to another at any time
7. Every Community Club may affiliate to a County Association if a County Association exists
8. A Community Club shall affiliate to one County Association only and shall not transfer or be required to transfer its affiliation from one County Association to another at any time

### **General and Disciplinary**

1. An Affiliate may not play Table Tennis, whether in competition or exhibition, with or against any player or body not affiliated to TTW or other National Association

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affiliated to the International Table Tennis Federation nor under any auspices not in Good Standing with TTW without the permission of the Secretary

2. No Affiliate or affiliated organisation shall play Table Tennis with or against or take part in any Table Tennis function in conjunction with any suspended organisation or Affiliate
3. No Affiliated Body shall play Table Tennis in any competition or function outside Wales in preference to any competition or function being organised by the T.T.A.W. without the permission of the Secretary
4. No affiliated player may permit a cinematographic record of himself or herself to be taken in connection with Table Tennis for public exhibition unless permission has first been obtained from the Secretary . Affiliates are deemed to agree to their photographs being shown on TTW websites or newsletters but may request that they be removed if they so prefer
5. No affiliated player, affiliated body or official may take part in a televised event in connection with Table Tennis unless permission has first been obtained from the Secretary or the event is one authorised by the Association
6. At any meeting of TTW the Board or any committee, any person present having a financial interest in a subject under discussion shall forthwith declare his interest and withdraw from the meeting. He shall not return during that discussion unless unanimously invited by the remaining members present nor shall he vote
7. Betting in any shape or form on players or matches is strictly prohibited
8. A player entering any Tournament agrees to undertake to observe the regulations of the tournament, to abide by the decisions of the Referee and to fulfil the schedule of play arranged for him unless prevented by circumstances beyond his control and accepted as such by the Referee and shall comply with that undertaking
9. Only a brand and grade of ball licensed by the Board may be used in play within, between or organised by any organisations which are affiliated or in Good Standing. For the purposes of the above a ball in respect of which a licence is in force on June 1st shall be deemed to remain licensed until May 31st following
10. Any player having accepted selection by TTW to attend any international match or other event shall, unless he has good and sufficient cause not to, attend the same and comply with the arrangements of the Board
11. An Affiliate who accepts an invitation made on behalf of TTW to be a member of a team or squad or to participate in organised training, coaching or trials shall be deemed to have accepted the duty of obedience to such officials as TTW may appoint
12. An Affiliate shall not do nor cause to be done anything deliberately harmful to TTW nor likely to bring TTW nor the game of Table Tennis into disrepute

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13. An Affiliate shall not without good and sufficient cause absent himself from the hearing of any allegation or appeal after having been requested with reasonable notice to attend; or in connection with such an allegation or appeal refuse to answer any question if directed to answer by the chairman of the adjudicating body
14. If an Affiliate who has given an undertaking breaks such undertaking within a period of two years after giving it, such breach shall be deemed a breach of byelaw and upon such breach the offender shall additionally be liable to an alternative penalty in respect of the original breach
15. All affiliates, affiliated clubs, leagues and other bodies, and all coaches, shall be subject to all the Associations policies and procedures from time to time in force and codes of conduct including without limitation in regard to the protection of children and vulnerable adults.
16. All affiliated clubs, leagues and other bodies shall accept and enforce whatever sanctions are imposed on those guilty of misconduct
17. Matches controlled by qualified officials shall be subject to the following point penalty system for dealing with misbehaviour. A player who is formally warned or penalised by a qualified umpire or referee by yellow card for misbehaviour will incur 1 penalty point on each occasion (a disqualification will incur 2 penalty points). Such point(s) shall be recorded by the TTW Head of Umpires. If the player receives 4 penalty points in any 12 month period then he/she will normally be warned that on receiving a further penalty point he/she will be suspended automatically from any form of competitive table tennis for 30 days from the date of incurring the 5<sup>th</sup> point and will be duly suspended from that date. An inadvertent failure to provide the advance warning however will not prevent suspension. If the player incurs 3 further penalty points in any 12 month period directly following any suspension then a further 30 day suspension will immediately apply. Should a player receive 2 suspensions in two consecutive 12 month periods or in the case of playing whilst under suspension then he/she will be regarded as bringing the sport into disrepute and the matter will be referred to a TTW disciplinary committee which shall have power to deal with the matter as it sees fit

Disciplinary procedures are set out in the TTW Governance Handbook

### **Legal Proceedings**

The rules of TTW being sufficient to enable TTW as the governing body of the game of Table Tennis in Wales, to deal with all cases of dispute, legal proceedings shall be taken only as a last resort, after the full procedure laid down by these rules and any regulations made thereunder shall have been followed through.

### **Publication of Reports of Proceedings etc.**

TTW shall be entitled to publish in the public press, or in any other manner it shall think fit, reports of its proceedings, acts and resolutions, whether the same

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shall or shall not reflect upon the character of any league, club or affiliate, and every such league, club or affiliate shall be deemed to have assented to such publication.

### Age Limits

In all competitions run by or approved by any affiliated body the terms 'Cadet', 'Junior' and 'Veteran' shall have the meanings assigned to them by these byelaws.

### Tournaments

1. The Board shall have power to make regulations defining categories of tournaments, whether ranking points may be awarded and governing the conduct and organisation of such tournaments as may be specified. Such regulations shall be issued from time to time at the discretion of the Board
2. No Open or Invitation Tournament shall be held without the authorisation of the Board
3. A list of entrants and proposed seedings for any Ranking Tournament must be submitted to the Chair of the National Competitions Committee for seeding approval, at least 7 days prior to the draw taking place
4. To qualify as a ranking tournament the organiser must agree to the system of play and advertising of same required by the Chair National Competitions Committee

### Welsh Championships

1. Each of the following may be held once every season:-
  - o Welsh Open Championships
  - o Welsh Closed Championships
2. Championships shall be conducted in accordance with regulations made from time to time by the Board

### Approved Laws of Table Tennis

1. Except as provided otherwise under this rule, all competitive play under the jurisdiction of TTW shall be under the Laws of Table Tennis as approved by TTW (hereinafter referred to as "the approved Laws").
2. Except as provided otherwise under this rule, the approved Laws shall be those determined by the International Table Tennis Federation (hereinafter referred to as "the I.T.T.F. Laws")
3. All those entitled to receive notice of TTW General Meetings shall be given notice of: any I.T.T.F. decision to change I.T.T.F. Laws; any consequent change in the approved



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Laws and the date of its coming into effect, which shall in no case be earlier than 60 days after the giving of notice any decision of a General Meeting that the approved Laws shall diverge from the I.T.T.F. Laws

4. A change in I.T.T.F. Laws shall be incorporated in the approved Laws from the date on which it comes into operation for international competition, or from such later date as may be necessary to satisfy the minimum notice requirement under these byelaws unless a General Meeting shall have resolved otherwise
5. Any Affiliate may propose to a General Meeting that the approved Laws shall diverge from the I.T.T.F. Laws in a way specified, or that the application of an I.T.T.F. Law change be deferred for a period specified. Proposals for consideration by an Annual General Meeting must be received by the Secretary not later than 21 days before the meeting and must be accompanied by written support from at least 20 other full paying affiliates

### **Matters Not Covered By Bye Laws**

1. In the event of any question or matter arising which is not provided for in these byelaws, or relating to interpretation or any conflict or error herein such question or matter shall be dealt with by the Board whose decision shall be final
2. In the event of any inconsistency between these byelaws and the Memorandum & Articles of association of TTW then the Memorandum & Articles shall apply

### **Equal Opportunities**

The TTW is an equal opportunity organisation and in all its affairs and appointments shall not discriminate as to race, colour, creed, sexual preference, religion gender, age or handicap or otherwise. Its Equality Policy is set out in the TTW Governance Handbook

### **Register of Pecuniary Interests/conflicts of interest**

For the record and for openness and scrutiny a Register of Pecuniary Interest shall be maintained and all such interests shall be dealt with in accordance with the provisions contained in the TTW Governance Handbook

### **Acquiescence in Rules**

All Members and Affiliates agree to be bound by and acquiesce in these byelaws including any Appendices, TTW Handbooks and to all other byelaws codes or regulations issued from time to time.

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### **International Eligibility**

Players shall be eligible for selection for Wales (and entry into Welsh national closed championships) if they are fully paid affiliates and if they were born in Wales or have resided in Wales for 4 years as their only or main residence (residence as a student or other temporary basis shall not count). All players selected to represent Wales must hold Welsh playing licences.

In exceptional circumstances the board may in its sole discretion grant special dispensation to allow eligibility by parentage.

It is expected that those seeking selection shall have integrated themselves into TTW playing/coaching pathways.

### **Recognition of foreign bans, suspensions or other disciplinary action**

Where a player subject to another jurisdiction has been disciplined by his/her own association any penalty imposed shall be respected by TTW