



APPENDIX 9: CLUB CHECKLIST

1. Appoint a Club Covid-19 Officer

- Appointed officer/s have completed Covid-19 training and provided certificate.

2. Club Risk Assessment

- Risk assessment includes safety measures for Covid-19

3. Members registered with TTW

4. Player Declaration Form

5. Booking / Register System in place

6. Facility Plan

- Facility, floor and table plan
- Club Operating Declaration / Commitment

7. Cleaning Standard Operating Procedures / Booking Lease Agreement

- Covid-19 stock list

8. PPE Advice

- First Aid / Emergency / Shielding Groups

9. Isolation and Exit Procedures (if Covid-19 symptoms develop)

10. Download Covid-19 posters and display around club

- Welsh Government Posters (on TTW Website)

11. Site Visit (if required)